## SAN FRANCISCO COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE PROCEDURE MANUAL

Title:	Number:
ARTICULATION	AP 6.16
Legal Authority: ACCJC Accreditation Standard II.A.10 Education Code Sections 66730-66744 Education Code Sections 66725-66725.3 Education Code Sections 66720-66722.5 Title 5 Section 51022(b)	Related to CCLC AP 4050

## **Articulation Definition**

Articulation is the process of developing a formal written and published agreement that identifies courses (or sequences of courses) on a "sending" campus that are comparable to or acceptable in lieu of specific course requirements at a "receiving" campus. Articulated courses are not to be construed as equivalent but rather as comparable or in lieu of each other. A successful articulation process provides students the opportunity to progress to the next level of instruction at a receiving institution.

City College of San Francisco Articulation as a "Sending Institution" timelines. Ecause timelines are established by the baccalaureate institutions for course submission, it is the responsibility of the Articulation Officer to make sure the College Curriculum Committee adheres to those specific timelines. The Articulation Officer is responsible for providing the Chief Instructional Officer and the College Curriculum Committee with a calendar of articulation deadlines and submission regirements.

The Articulation Officer is responsible for the development,maintenance,and distribution of articulation agreements. The Articulation Officer follows guidelines provided in the California Articulation Policies and Procedures and Bernder Articulation Bernder Bern

## City College of San Francisco Articulation as a "Receiving Institution"

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Recommended by Participatory Governance Council: May 4, 2023 Approved by Chancellor: June 22, 2023

	articulation agreement by major, and University of California Transferrable Course Agreement (UC TCA).	
Associate Degrees for Transfer (AD-T)	Associate Degree for Transfer templates are developed and vetted by the Course Identification Numbering System (C-ID) and published on the State Chancellor's Office (CCCCO) website.	
Advanced Placement (AP) courses, International Baccalaureate (IB), and College-Level Exam Program (CLEP) in specific disciplines	AP, IB, and CLEP acceptance is based on CCCCO's minimum requirements along with departmental decisions. All efforts are made to align with the CSU and UC (University of California).	
Articulation agreements with Community Colleges and Other Institutions	Pending transcript evaluation, lower division course credit is accepted for transfer from colleges accredited by recognized regional accrediting associations.	
Course Identification Numbering System (C- ID), Transfer and Articulation System for California's colleges and universities	<i>C-ID reviews courses for CSU equivalency in certain disciplines and develops and vets Associate Degrees for Transfer</i>	
High School courses, where City College of San Francisco is the receiving institution	High school courses that are technical in scope and content are considered for receiving articulation.	
California Independent Colleges and Universities and Public and Independent Out of State Colleges and Universities	Other public or private colleges and universities initiate articulation agreements with City College of San Francisco and determine comparability. These agreements are not necessarily bilateral and students returning to City College of San Francisco may have to request an evaluation of courses taken at the receiving institution for acceptance. The Articulation Officer does not determine what public universities will accept f a& Tm() TjETEMC publiat	

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colleges and universities. Memorandums of Understanding (MOUs) are posted on the College's Articulation website. It is not the
responsibility of the Articulation Officer to authorize MOUs with universities.

## City College of San Francisco Catalog Review

City College of San Francisco updates the Catalog annually to ensure accuracy in courses, programs, general education breadth, and policies to facilitate student transfer. Universities and colleges rely on the College's Catalog, which is available online, to assist in the articulation review process and maintain currency.