

PLEASE COMPLETE THE FORM BELOW
ACKNOWLEDGING RECEIPT OF

THE CITY COLLEGE OF SAN FRANCISCO
CLASSIFIED HANDBOOK

ACKNOWLEDGMENT FORM

The San Francisco Community College District's Classified Employee Handbook is located on the Human Resources webpage:

<https://www.ccsf.edu/sites/default/files/2023/document/classifiedhandbook.pdf>

It is important that all Classified Employees read and familiarize themselves with the handbook.

The undersigned hereby acknowledged _____ are hereby acknowledged as receiving the handbook, which contains pertinent information, including the City of San Francisco's Workplace Violence Policy & Procedures, the City of San Francisco's Complaints of Unlawful Discrimination Policy, and the City of San Francisco's Sexual Harassment Policy.

(Note: Additional Reference re San Francisco's Sexual Harassment Policy (Administrative Code Sec 1625) can be found at <http://www.sfdhr.org/index.aspx?page=41>)

EMPLOYEE NAME: _____
(please print)

SIGNATURE: _____ DATE: _____

SFCCD REPRESENTATIVE _____ DATE: _____