



Facilities Committee Meeting Minutes – May 13, 2024

Roll Call

Committee Members:

Faculty: Anna-Lisa Helmy
Classified Staff: Colin Hall
Students:

Not Present:

Administrators: Zachary Lam, David Yee
Faculty: Alan D'Souza, Stephanie Robison
Classified Staff: Shawn Clifton, Robert Lam
Students: Travis Ezell, Angelica Campos, Israel Gutierrez
Represented: Tim Ryan

Sources: [Facilities Committee Web Page](#)

1. Call to Order

- a. Meeting called to order by Chair Vasquez at 1:04 PM

Non-agenda Information item – AVC Alberto Vasquez

There will be a 1:00 PM rally and encampment setup in support of Palestine starting today and ending 5/24/24. The organizers have been working on coordination with Police Chief Mario Vasquez.

- a. Coordination as per the email from Police Chief Vasquez:
 - i. Encampment safety
 - ii. Encampment rules
 - iii. Graduation
 - iv. PA rules
 - v. Bathroom access issues

2. Approval of Agenda

- a. Discussion – addition of the Student Union MLK room to Old Business as item 7e
- b. Motion to approve the amended agenda made by Steven Brown, seconded by Madeline Mueller
- c. Voice vote
 - i. No abstentions.
 - ii. No nay votes.
 - iii. Motion passed.

3. Public Comment – Items not on the agenda

- a. None

4. Approval of Minutes – April 22, 2024

- a. Discussion – none
- b. Motion to approve the minutes made by Steven Brown, seconded by Jen Rudd
- c. Voice vote
 - i. No abstentions.
 - ii. No nay votes.
 - iii. Motion passed.

5. AVC report – Design & Construction Projects – Alberto Vasquez

- a. Bond Projects
 - i. The steam line testing has been scheduled for evenings so it will not block pedestrian access.
 - ii. Jasmine Kaw put together a bid package to address the trees in poor or critical condition that need attention. We will try to do this during the summer.
 - iii. AED / First Aid Kits – we are in conversations regarding the separation of scope and coordination of

6. Buildings & Grounds Report – Alberto Vasquez/Ryan Schneider

- a. The next big event on campus will be graduation. Planning has been ongoing for months; it takes a lot of resources. There will be support on hand to make sure things go well.
- b. BIM-Genie is working well, and they are responding to issues. There are a couple of things that are out of our scope such as exterior doors and elevators. We are working on a larger contract for the replacement of elevators.

7. Old Business

- a. 1550 Evans
 - i. The last information the Chancellor provided were that there were conversations with the city, as it is not our land. This is an ongoing process that is not fast-moving.
- b.